

Wolcott Community Public Library

Internet Acceptable Use Policy

Adopted 5/12/99 /Revised 8/14/2012 / Revised 2/8/2016 / Revised 6/8/2021 / Revised 2/11/2025.

The Wolcott Community Public Library provides access to computer equipment and Internet for informational and educational purposes.

All users of the library's computer resources are expected to use these resources correctly and only for legal and ethical purposes. Internet usage at the Wolcott Community Public Library is open to all who would like to have access to a computer whether for word documents or the Internet. No library card is required. Children under 13 must have a parent's signature and read the guidelines as stated in our disclaimer.

Internet access at the Wolcott Community Public Library is a **privilege**, not a right, and it entails responsibility by the user. Misuse of the computers or the Internet Connection will result in the loss of the user's Library Internet privileges.

** Some material on the internet is abusive, profane, sexually-oriented or illegal. Accessing these materials from library computers is inappropriate and prohibited. Examples of inappropriate conduct include, but are not limited to:

- use of the internet for illegal purposes
- use of the internet to send or display sexually explicit or sexually suggestive materials
- use of the internet to send unsolicited commercial material or spam
- engaging in harassing behavior such as sending or posting slanderous, sexual, threatening or patently offensive messages
- activities that could interfere with or disrupt computer users, services, or equipment

Unacceptable Use

The following illegal activities are **not** permissible at the Wolcott Community Public Library:

- Harassment of other persons or parties
- Violation of copyright law
- Illicit transactions
- Malicious use to slander or libel an individual
- Accessing pornographic materials or viewing inappropriate materials.
- An unauthorized entry to any other network
- Disruption or unauthorized monitoring of electronic communication
- Violation of U.S. or state laws.

Internet Station Usage Guidelines

1. Use of the Internet is on a first-come, first-served basis. Users are required to sign-in at the circulation desk.
2. The Internet is primarily for research, business, and study purposes.
3. If people are waiting to use the computers, users may be limited to the amount of time they can use the computer.
4. **All removable items as CD's, jump drives MUST BE approved at the front desk.**
5. Printing costs .25 cents per colored page. School report information, the first **5 black & white pages** of printouts are free. A Black & white page costs 10 cents.
6. **No purchases, if under 18 years of age**, may be made via the Internet Connection
7. Parent or guardian must sign the Internet Use Disclaimer for those under age 13.
Children age 6 and under should be accompanied by an adult or guardian when using computers online.
8. Use of the Internet and computers will **end 10 minutes before the library's closing time.**
9. The computers' hard disk drives are for the storage of library software and information. Please do not save your files there. Removable drives are allowed **ONLY** if they have been approved at the front desk
10. You are responsible for any damage occurring to library hardware or software due to inappropriate actions or inaction while using the computers. Fees will be assessed and charged to the patron for required repairs or replacement.
11. Anyone found to be abusing library computers in any way, or entering library computer files will forfeit further library use. This includes erasing any Library data or programming on the hard disks, or illegally copying copyrighted software from library computers. Use of profanity will result in the same treatment. Violation of these guidelines is forfeiture of using library computers.
12. WCPL computers are not to be used to create, transmit, print, or otherwise distribute or view Pornographic, obscene, or sexually explicit materials; or racist, sexist materials.

Violation of these guidelines is forfeiture of using library computers.

Disclaimer

Because of the Children's Internet Protection Act (CIPA) signed into law on December 21, 2000, the Wolcott Community Public Library has taken the action of protecting minors against access through our computers with Internet Access to visual depictions that are obscene and child pornography. Although new software has been installed on our computers used by the public, there is no means to filter the written word and its content from other web sites. Parents of minor children must assume responsibility for their children's use of the Internet through the Library's connection.

The Wolcott Community Public Library assumes no responsibility for any damages, direct or indirect, arising from its connections to Internet services.

The undersigned acknowledges that he/she has read and understands the Wolcott Community Public Library Computer & Wireless -Internet Policy and Internet Safety Policy and agrees to abide by them.

Signature

Parent Signature
(If child under 13)

Date

Wireless access: The WCPL provides wireless access to the Internet for users who bring their own Internet-accessible devices to the library. Wireless users must adhere to the guidelines in the policy for Internet and computer use and will be affected by the library's filtering system. Due to the wide range of laptop and wireless hardware, library staff will not be available to assist users; users are expected to know how to configure their equipment in order to use the network.

Consequences for abusive conduct or violating the terms of this policy:

The library is the sole arbiter of what constitutes abusive conduct or violation of its policies.

1. First offense will result in a warning and a reminder of the computer policy.
2. Second offense will result in a 1-month suspension of computer privileges.
3. Third offense will result in six months or more suspension of computer privileges, at the discretion of the library staff.

This document will be reviewed annually by the library board.

Adopted 5/12/99

Revised and approved 8/14/2012

Updated and approved 2/8/2016